



## Vetting Application Rubric

**Applicant Name:** \_\_\_\_\_

**Score based on the following scale:**

**No Evidence = 0 points**

Applicant failed to provide any evidence corresponding to the evaluation factor.

**Some Evidence = 1 to 3 points**

Applicant's responses provide some evidence that corresponds to the evaluation factor. The applicant may not address all concerns.

**Substantial Evidence = 4 to 6 points**

Applicant provides multiple examples and supporting information that addresses the evaluation factor. The applicant's responses are clear and comprehensive.

### Ratings by Program Area

#### A. Program Development Information

	Score	Comments
1. Outlines clear and concise goals.		
2. Implementation model reflects the stated goals.		
3. Components appeal to target population and encourage long-term participation.		
4. Responds to and reflects student/parent needs.		
5. Program design complements recreation center programming without replication.		
<b>Total Score for Program Development</b>		

## DC Department of Parks and Recreation

### B. Data and Accountability

	Score	Comments
1. Collects data for program evaluation.		
2. Uses data for program improvement.		
3. Fiscal capacity exists to implement the program successfully.		
<b>Total Score for Data/Accountability</b>		

### C. Administrative

	Score	Comments
1. Provides for safety of students.		
2. Provided evidence of minimum insurance requirements. <i>See reviewer instructions for insurance requirements.</i>		
3. Staffing practices and job descriptions are aligned with job expectations.		
4. Provides adequate scheduling.		
5. Organization has the capacity to fulfill stated goals.		
<b>Total Score for Administrative</b>		

**DC Department of Parks and Recreation**

**Application Status:**

Approved: \_\_\_\_\_ **Conditionally Approved:** \_\_\_\_\_ Not Approved: \_\_\_\_\_

The conditions under which this application should be approved are as follows:

Total Score: \_\_\_\_\_

**Final Recommendations:**

**Reviewer Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Reviewer Signature:** \_\_\_\_\_